

Membership Meeting #4-2023

March 15, 2023

Members Present: Alison Lobb, Megan Gibson, Andrew Fournier, Ed McGugan,
Alvin McLellan, Matt Duncan, Anita van Hittersum, Evan Hickey,
Sharen Zinn

Members Absent: Myles Murdock, Ed Podniewicz

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Stewart Lockie, Conservation Areas Coordinator
Chris Van Esbroeck, Watershed Stewardship Coordinator
Danielle Livingston, Administration-Financial Services Coordinator

Others Present: Paul Seebach, Seebach & Company

1. Call to Order

Chair Duncan welcomed everyone, called the meeting to order at 7:02p.m. and reviewed the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #1-2023 held on January 25, 2023, Meeting #2-2023 held on February 8, 2023 and Meeting #3, 2023 held on February 15, 2023 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.

Motion FA #21-22

Moved by: Alvin McLellan

Seconded by: Anita van Hittersum

THAT the minutes from the General Membership Meeting #1-2023 held on January 25, 2023, Meeting #2-2023 held on February 8, 2023 and Meeting #3-2023 held on February 15, 2023 be approved.
(carried)

4. Business out of the Minutes:

- a) McGuffin Gully Erosion Control Engineering Assessment: Report #10-2023

Report #10-2023 was presented to the members and the following motion was made:

Motion FA #21-23

Moved by: Alison Lobb

Seconded by: Ed McGugan

THAT Report #10-2023 be excepted as presented.
(carried)

5. Presentation:

- a) 2022 Draft Audit: Paul Seebach, Seebach and Company

Paul Seebach from Seebach and Company, Chartered Professional Accountants made a presentation and the following motion was made:

Motion FA #22-23

Moved by: Alison Lobb

Seconded by: Evan Hickey

THAT the Auditor's report for 2022 be approved as presented.
(carried)

6. Business Requiring Decision and or Direction:

- a) 2023 Work Plan Priorities and Budget: Report #11a & 11b-2023

Motion FA #23-23

Moved by: Megan Gibson

Seconded by: Sharen Zinn

THAT the work plan priorities as outlined in Report #11A-2023 be approved for 2023.
(carried)

Chair Duncan called for the Member's to vote on behalf of their respective Municipality on the levy apportionment as outlined in Appendix A, Report 11B. It was noted that the special levy apportionment for ACW and Central Huron were reversed in the table but that the special levies have already been approved by ACW, Central Huron and Goderich.

Municipality	Member	Assessment Value (%)	In Favour	Not In Favour	No Comment	Absent
ACW	Evan Hickey	12.51	✓			
Central Huron	Alison Lobb	9.63	✓			
Goderich	Myles Murdock	10.75				✓
Howick	Megan Gibson	4.48	✓			
Huron East	Alvin McLellan	10.53	✓			
Huron Kinloss	Ed McGugan	6.04	✓			
Mapleton	Ed Podniewicz	0.90				✓
Minto	Ed Podniewicz	6.99				✓
Morris-Turnberry	Sharron Zin	5.25	✓			
North Huron	Anita van Hittersum	5.64			✓	
North Perth	Matt Duncan	22.17	✓			
Perth East	Andrew Fournier	1.79	✓			
South Bruce	Ed McGugan	0.07	✓			
Wellington North	Ed Podniewicz	2.76				✓
West Perth	Andrew Fournier	0.47	✓			

The results of the recorded vote were 72.94% in favour therefore the following motions were carried:

Motion FA #24-23

Moved by: Meagan Gibson

Seconded by: Andrew Fournier

THAT the matching and non-matching general levy be approved at \$1,850,181 for 2023;
AND THAT the levy is apportioned to each municipality in accordance with the 2023 levy schedule.
(carried)

Motion FA #25-23

Moved by: Alison Lobb

Seconded by: Alvin McLellan

THAT the 2023 budget be approved as outlined in Report #11B-2023.
(carried)

b) 2023 Draft Work Plan – Members: Report #12-2023

Motion FA #26-23

Moved by: Evan Hickey

Seconded by: Ed McGugan

THAT the work plan for 2023 be adopted as outlined in Report #12-2023
(carried)

c) Appointment to Committees: Report #13-2023

Motion FA #27-23

Moved by: Anita van Hittersum

Seconded by: Andrew Fournier

THAT Matt Duncan be appointed as the MVCA's delegate to Conservation Ontario;

AND THAT Ed McGugan and Evan Hickey be appointed as alternates;

THAT Matt Duncan be appointed to the Board of Directors of the Maitland Conservation Foundation for 2023;

THAT Alison Lobb be appointed to the John Hindmarsh Environmental Trust Fund Board for 2023;

THAT Andrew Fournier be appointed to the Personnel Committee for 2023;

THAT Alison Lobb be appointed as the MVCA's representative to the Huron County Water Protection Steering Committee for 2023;

AND THAT Sharen Zinn be appointed to the Carbon Footprint Initiative Leadership Team for 2023.

(carried)

d) Appointment of Bank, Solicitors and Auditor: Report #14-2023

Motion FA #28-23

Moved by: Alison Lobb

Seconded by: Alvin McLellan

THAT the MVCA's banking transactions be handled by the Wingham and Goderich Branches of the Canadian Imperial Bank of Commerce;

AND THAT investments be made at the financial institutions offering the most favorable rate of interest to the maximum of the guaranteed limits set by the Canadian Depository Act;

AND THAT the Members approve a bank borrowing by-law of \$200,000 for 2023 on revolving credit, at the Canadian Imperial Bank of Commerce, Wingham Branch;

AND THAT the following solicitors be appointed to handle legal matters of the Conservation Authority for 2023: Darrell N. Hawreliak Professional Corporation, Kitchener and Greg Stewart, Donnelly & Murphy, Goderich;

AND THAT Seebach and Company is appointed as MVCA's auditor for 2023.

(carried)

e) Contract for Washroom Upgrades-Falls Reserve Conservation Area: Report #15-2023

Motion FA #29-23

Moved by: Evan Hickey

Seconded by: Megan Gibson

THAT the contract for the 4-Room Shower House Renovation, bid number RFP MC#23-01-FRCA be awarded to Cliff's Plumbing & Heating c/o Cliff Mann Mechanical with an RFP price of \$85,690 + HST.

(carried)

f) Carbon Footprint Annual Report: Report #16-2023

Motion FA #30-23

Moved by: Anita van Hittersum

Seconded by: Sharen Zinn

THAT MVCA's carbon footprint progress report and 2023 strategic actions be approved as outlined in Report # 16-2023.
(carried)

g) North Perth Flood Plain Mapping Project: Report #17-2023

Motion FA #31-23

Moved by: Alvin McLellan

Seconded by: Megan Gibson

THAT the Members authorize the Chair and Vice Chairs to approve the selection of the consultant for the North Perth Floodplain Mapping Update project and report back to Members on the consultant selected and cost at the April 19, 2023 Members meeting.
(carried)

7. Chair and Members Reports:

Matt Duncan reported that he and the two vice chairs were meeting with Lisa Thompson on March 17th to discuss the funding for Healthy Lake Huron.

8. Consent Agenda:

The following items were circulated to the Members for their information.

a) Agreements Signed: Report #18-2023

Revenue-Expenditure Report for January and February 2023: Report #19-23
The following motion was made:

Motion FA #32-23

Moved by: Alison Lobb

Seconded by: Evan Hickey

THAT Report #18-2023 and Report #19-2023 along with their respective recommended motions as outlined in the Consent Agenda be approved.
(carried)

9. Adjournment: Next meeting: April 19, 2023, at 7:00 pm

The members meeting adjourned at 8:26pm with the following motion:

Motion FA #33-23

Moved by: Megan Gibson

Seconded by: Ed McGugan

THAT the Members Meeting be adjourned.



Matt Duncan
Chair



Phil Beard
General Manager / Secretary-Treasurer