



Security - Seasonal Positions

Maitland Conservation – Falls Reserve Conservation Area

Maitland Conservation is accepting applications for seasonal security positions at Falls Reserve Conservation Area. These positions involve being a member of our team involved in security and conducting regular patrols at the Conservation Area along with assisting in maintenance and park admission tasks as assigned. Positions start as early as April through to October.

Falls Reserve Conservation Area is a 230-acre property situated in the lower Maitland River valley and consisting of 170 campsites with both seasonal and transient overnight camping and day use amenities.

Maitland Conservation is a community-based organization providing leadership to protect and enhance local water, forests and soil. Our area of jurisdiction covers the watersheds of the Maitland, Nine Mile and Eighteen Mile Rivers, and smaller watersheds along the Lake Huron shoreline.

Why Join Our Team:

Seasonal staff play an important role in the operations of our Conservation Area by helping to ensure visitors enjoy high quality, safe outdoor experiences.

Seasonal position benefits include:

- The opportunity to work outdoors in a beautiful natural setting,
- Opportunity to gain valuable job-related experience and skills working in a Conservation Area,
- Free day-use access to many Conservation Areas throughout Ontario,
- The potential to return the following season with a wage increase or in a different position,
- Opportunity to work up to 37.5 hours per week through July and August,
- Comprehensive health and safety training.

All successful applicants must have their own Green Patch CSA approved safety boots, be able to work outdoors in all weather conditions and be available to work the duration of the season.

Location: Falls Reserve Conservation Area is located at 80900 Falls Reserve Line, Benmiller, Ontario

Expected Start Date: as early as April 25, 2025

Job Description:

Security seasonal positions will report to the Falls Reserve Conservation Area Superintendent(s) and conduct regular patrols monitoring park patrons to promote compliance of park rules. This position will assist with customer service and point-of-sale transaction admissions. In addition, maintenance of Falls Reserve trails, campsites and grounds, and the cleaning of buildings and facilities are components of the position.

What you'll do:

- Conduct park patrols and clearly communicate and enforce the compliance of applicable Conservation Area rules and regulations with park patrons.
- Deal with potentially upset customers. Defuse and calm problems including directing visitors to leave and/or potentially evicting them from the park.
- Contribute to positive guest experiences by providing friendly, professional and knowledgeable interactions with visitors. Respond to complaints in an effective and courteous manner.
- Perform parking and vehicle control duties as required, adhering to all safety protocols.
- Support the clean and safe operations of Falls Reserve and facilities for visitors.
- Perform general cleaning functions including garbage collection, cleaning of washrooms, building spaces etc.
- Conduct basic grounds maintenance and campsite clean-up as required. Use various grounds and landscaping tools and equipment; undertake safety inspections of equipment prior to use.
- Handle camping and day-use admissions, merchandise sales, payments and transactions using point-of-sale processes.
- Provide general clerical support as required.
- Maintain knowledge of site and facility programs.
- Identify and report hazardous site conditions. Ensure that staff and visitors do not encounter unsafe areas, materials, or equipment.
- Participate in regular safety meetings including tailgate meetings, hazard identification and emergency planning.
- Undertake other duties as assigned to support Maitland Conservation activities.

What will you need to succeed:**Education (degree/diploma/certifications)**

- Working towards post-secondary education in policing or security related discipline
- Have or be willing to obtain a Private Security and Investigative Services Act license
- Valid Ontario Class G2 driver's license
- Standard First Aid and CPR
- A clean criminal reference and vulnerable sector check

What will you need to succeed:**Competencies (Knowledge/Skill/Ability)**

- Self-motivated and able to work independently with minimal supervision
- Strong health and safety aptitude
- Ability to communicate effectively with good judgment and courtesy
- Strong people skills and experience working with the public
- Ability to manage conflicts and use de-escalation skills to resolve conflict situations
- Ability to maintain and keep accurate records and notes
- Understanding of the Conservation Areas Regulations – Ontario Regulation 688/21
- Adaptable knowledge of the Trespass to Property Act – R.S.O. 1990. Chapter T.21
- Basic computer proficiency in MS Office suite as well as our online booking software and use of point-of-sale (POS) processes
- Required to lift or carry objects that could weigh up to 20 kg (45 lbs.)

Working Circumstances:

- Must be available to work all required shifts, including weekends, evenings, nights and holidays. Working hours will vary.
- Outdoor work with the possibility of some adverse conditions (i.e. rain, insects, rough terrain) will also be required.

Wage Rate: \$19.79 – \$22.56 per hour

Benefits: Eligibility to enroll in the OMERS pension plan.

How to Apply: Apply by email with a cover letter and resume to Jason Moir, FRCA Park Superintendent at jmoir@frca.on.ca . Please submit email applications in Microsoft Word or .pdf format and indicate “FRCA Seasonal Security Job” in the subject line.

Application Deadline: March 21, 2025, by 4:00 p.m. EST

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

Maitland Conservation is an equal opportunity employer. Personal information provided is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act.

Accommodation will be provided in all parts of the hiring process as required under the Accessibility for Ontarians with Disabilities Act (AODA), Integrated Accessibility Standards Regulation. Applicants are asked to make their needs known in advance. Please note that this position requires work in natural areas. Some sections of Maitland Conservation’s properties are not accessible to visitors with mobility impairment.