

MAITLAND VALLEY CONSERVATION AUTHORITY  
TENDER FOR NEW HALF TON TRUCK

**MAITLAND VALLEY CONSERVATION AUTHORITY**

REQUEST FOR TENDER  
FOR THE SUPPLY OF  
ONE (1) NEW HALF TON TRUCK

CLOSING DATE: 2:00 PM LOCAL TIME  
FRIDAY, FEBRUARY 28<sup>th</sup>, 2025

RETURN TO: Dave Nuhn  
Field Services Specialist  
Maitland Valley Conservation Authority  
1093 Marietta Street,  
P.O. Box 127  
Wroxeter, Ontario  
N0G 2X0

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**INFORMATION TO BIDDERS**

**1. REQUEST**

Sealed Tenders will be accepted until 2:00 p.m. local time, Friday, February 28th, 2025 for the supply of one (1) new half ton truck more completely described below.

**2. SUBMISSION**

Tenders must be on the forms provided and delivered in a sealed envelope clearly marked as to its contents to the address below. **E-mail and fax responses will not be accepted.** Submissions must include completed pages 8 through 11 of this document. Tenders arriving after the stated closing time will not be considered. Tenders must be delivered to:

Attention: Dave Nuhn, Field Services Specialist  
Maitland Valley Conservation Authority  
1093 Marietta Street,  
P.O. Box 127  
Wroxeter, Ontario  
N0G 2X0

All Tenders received must remain valid for acceptance, up to 60 days beyond the closing date.

**3. ACCEPTANCE AND AWARD OF CONTRACT**

The Maitland Valley Conservation Authority reserves the right to accept any Tender, in whole or in part that it feels is most beneficial to the Authority. Therefore, the lowest or any Tender may not necessarily be accepted.

**4. PROJECT SCHEDULE**

The Authority intends to follow the following schedule related to this tender. However, it reserves the right to make amendments should they be deemed necessary.

<b>ITEM</b>	<b>DATE</b>
Request for Tender issued	February 3 <sup>rd</sup> , 2025
Deadline to Submit a Response	February 28 <sup>th</sup> , 2025, 2:00:00 PM local time
Evaluation Commences	March 3 <sup>rd</sup> , 2025
Award of Contract	March 19 <sup>th</sup> , 2025
Order Placed	March 20 <sup>th</sup> , 2025

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**5. WITHDRAWAL OR QUALIFYING OF TENDERS**

A Bidder, who has already submitted a Tender, may submit a further Tender at any time up to the official closing time. The last Tender received shall supersede and invalidate all Tenders previously submitted by that Bidder for this Contract.

A Bidder may withdraw their Tender at any time up to the official closing time by submitting a letter bearing a signature and seal as in the Tender to the Maitland Valley Conservation Authority. No telegrams, facsimile or telephone calls will be considered. After the official closing time for receiving of Tenders, all Tenders received shall be irrevocable.

**6. CLARIFICATION**

Should a Bidder find discrepancies in or omissions from the Tender Documents, or should there be any doubt as to their meaning, inquiry should be made with the Field Services Specialist, via e-mail at [dnuhn@mvca.on.ca](mailto:dnuhn@mvca.on.ca). Should a correction, explanation, or interpretation be necessary or desirable, a written addendum will be issued to all Bidders. Addenda, issued during the bidding period, are part of these Tender Documents.

**7. RESERVATIONS**

The Maitland Valley Conservation Authority reserves the right to accept any Tender in whole or in parts thereof judged most satisfactory, without liability on the part of the Maitland Valley Conservation Authority.

The Maitland Valley Conservation Authority reserves the right to reject any or all Tenders. The lowest or any Tender will not necessarily be awarded a Contract.

Tenders which are incomplete, conditional, or obscure or which contain additions not called for, erasures, alternations and irregularities of any kind, may be rejected as informal.

**8. PRICES AND BUDGETS**

The Maitland Valley Conservation Authority has a strictly defined budget for the work within this Contract and reserves the right to change the scope of this Contract to bring the Tender price within the available budget limits. The Authority reserves the right to waive formalities and enter into negotiations with the low Bidder, or any other Bidder that it deems appropriate in order to bring the project to within any given budget limit. Should it be determined that the changes in the scope of the Contract are of sufficient magnitude, then the Authority shall cancel the Tender process. Then, at its discretion, commence a new process in order to complete the project within the budget available.

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Changes to the scope of this Contract, either by changes in scheduling, changes in quantities of work and/or deletion of any part of the work shall not entitle the Bidder to any extra compensation. The Maitland Valley Conservation Authority will not be held responsible for any cost incurred by any Bidder associated with preparing or submitting a Tender for this project, should the Tender be rejected or the process cancelled.

**9. TENDER DEPOSIT**

A Tender deposit is not required for this particular Tender.

**10. AGREEMENT TO BOND (SURETY'S CONSENT)**

An agreement to bond is not required for this particular Tender.

**11. PERFORMANCE BOND**

A performance bond is not required for this particular Tender.

**12. EXECUTION OF THE CONTRACT**

Any party to whom a contract is awarded will be required to execute the agreement and furnish all required documentation within seven days of notification.

**13. ACCEPTABLE MAKE AND MODEL**

The following trucks are acceptable models believed to meet the Maitland Valley Conservation Authority's requirements. Other makes and models may be considered.

- Ford F150 XL
- Chevrolet Silverado 1500 WT 4X2 Long bed
- GMC Sierra 1500 Sierra Pro 2WD
- Toyota Tundra SR 4X2 Long Bed

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## **SPECIFICATIONS/SCOPE OF WORK**

### **1. SCOPE**

The Maitland Valley Conservation Authority has identified the need to purchase a half ton truck. The intent of this document is to procure a suitable truck. No trade-in is included in this project.

### **2. AVAILABILITY**

Availability of the required equipment is an important element of this requirement. Vendors should clearly state a firm delivery date of the complete truck.

### **3. TRADE IN**

No trade in is included in this tender

### **4. PRICING**

Tenders must include the **total cost** to purchase the truck and all accessories including any delivery, fees, conversion, dealer preparation, administrative or other charges usually charged by the Bidder. The cost is to include any fleet or dealer incentive discounts offered.

### **5. SALES TAXES**

The quoted prices shall clearly show all H.S.T. as applicable. Include any air, fuel, tire or other specific taxes within the truck price.

### **6. MOST SUITABLE EQUIPMENT**

While the purpose of the specifications is to indicate certain minimum requirements in the way of capacity, strength, construction, and other details, their use is not intended to relieve the Maitland Valley Conservation Authority of all responsibility in the selection of equipment which may be considered most suitable for the service involved.

Minor deviations from the specifications listed herein may be submitted and shall be considered by the Maitland Valley Conservation Authority. In the final analysis, award of this Tender shall be based on product, performance, availability, price, and suitability for the Maitland Valley Conservation Authorities application.

### **7. PRODUCT LITERATURE**

Bidders shall submit specifications of the products they are offering.

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**8. WARRANTY**

Bidders shall state any warranty that is included with the truck.

**9. COMPLETE WORK**

It is the intention of this request for Tender to supply a completely functional half ton truck with specified accessories. Any item which does not appear in the specifications, yet is obviously necessary in order to operate the truck shall be deemed to be included in the requirement and shall be supplied. It is the responsibility of the Bidder to identify and bring to the attention of the Maitland Valley Conservation Authorities, Field Services Specialist, any detail that is deemed to be omitted, prior to the Tender closing.

**10. DELIVERY SCHEDULE**

All Bidders shall include with their Tender, the required number of work days required after placement of any order for delivery. Any Tender received without this information will be rejected as incomplete.

**11. DELIVERY**

The truck shall be delivered to the Dealers location.

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**REQUIREMENTS**

**VEHICLE SECTION**

**For Supply and Delivery of One (1) New  
Half ton truck complete with Accessories**

<b>SPECIFICATION SUMMARY:</b>	<b>CONFIRMATION:</b>	
	<b>YES</b>	<b>NO</b>
Truck to be a new 2025 model, Regular Cab or Quad Cab (Minimum. 3 passenger), 8' Box, 2 wheel drive.		
Engine, Fuel Efficient Gas		
Automatic Transmission		
Exterior White in colour		
This unit shall be supplied with all standard equipment, plus all other equipment required by this specification.		





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DETAILED SPECIFICATION:	CONFIRMATION:	
	YES	NO
Radio - Bluetooth connectivity for handsfree phone		
<b>7. All Season Tires and Rims (set of 4)</b> Standard steel rims with covers	Specify:	
Indicate size	Specify:	
All Terrain type tires	Specify:	
<b>8. Winter Tires and Rims (set of 4) to be included but not installed on truck</b> Standard steel rims with tpm sensors	Specify:	
Indicate size	Specify:	
Winter Tires brand and model	Specify:	
<b>9. Interior</b> Cloth, Minimum 3 passenger, Adjustable and Foldable Seating		
Vinyl Floor Covering		
Air conditioning		
Power Door locks		
<b>10. Safety</b>		
Traction Control		
Tire Pressure Monitoring System		
Driver and Passenger Air bags		
Tilt / telescoping steering wheel.		
<b>11. Trailering Accessories</b> Class IV Trailer Hitch Receiver		
Trailer Brake Controller		
<b>12. Exterior Paint</b> Manufacturer's solid white.	Specify:	
<b>13. Warranty</b> 3 year/60,000 km Base 5 year/100,000 km Powertrain	Specify:	
<b>14. Delivery</b> <b>Number of days to deliver after order date:</b>	Specify:	

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**FORM OF TENDER**

I/We, the undersigned, herewith tender to supply ONE (1) NEW HALF TON TRUCK AND ACCESSORIES, in accordance with the specifications issued by the Maitland Valley Conservation Authority, at the following price:

<u>Item</u>	<u>Cost</u>
Supply One (1) New Half ton Truck and Accessories as per attached specifications	\$
13% H.S.T.	\$
<b>Grand Total</b>	<b>\$</b>

**Repeat the Grand Total Tender price in words.**

\$ \_\_\_\_\_

Name of Bidder:	
Address:	
Telephone:	Fax:
E Mail	
Contact Name and Title	
I am authorized to bind the company/partnership. Authorized signature _____	Date: _____