



Park Patrol / Maintenance - Seasonal Position **Maitland Conservation – Falls Reserve Conservation Area**

Maitland Conservation is currently accepting applications for a seasonal Patrol and Maintenance position at Falls Reserve Conservation Area. This position involves being a member of our team involved in conducting regular patrols at the Conservation Area along with assisting in maintenance and park admission task as assigned. The position starts immediately through to October.

Falls Reserve Conservation Area is a 230-acre property situated in the lower Maitland River valley with 170 campsites offering both seasonal and short-stay overnight camping as well as day use facilities.

Maitland Conservation is a community-based organization providing leadership to protect and enhance local water, forests and soil. Our area of jurisdiction covers the watersheds of the Maitland, Nine Mile and Eighteen Mile Rivers, and smaller watersheds along the Lake Huron shoreline.

Why Join Our Team:

Seasonal staff play an important role in the operations of Falls Reserve by helping to ensure visitors enjoy high quality, safe outdoor experiences.

Seasonal position benefits include:

- Working outdoors in a beautiful natural setting,
- The opportunity to gain valuable experience and skills working in a Conservation Area,
- Free day-use access to many Conservation Areas throughout Ontario,
- The potential to return the following season with a wage increase or in a different position,
- 37.5 hours of work per week through July and August,
- Comprehensive health and safety training.

The successful applicant must have their own Green Patch CSA approved safety boots, be able to work outdoors in all weather conditions and be available to work the duration of the season.

Location: Falls Reserve Conservation Area is located at 80900 Falls Reserve Line, Benmiller, ON

Expected Start Date: immediately

Job Description:

The Park Patrol / Maintenance position will report to the Falls Reserve Conservation Area Superintendent(s) and conduct regular patrols monitoring park patrons to promote compliance of park rules. This position will also assist with customer service, point-of-sale transaction admissions. In addition, maintenance of Falls Reserve trails, campsites and grounds, and the cleaning of buildings and facilities are components of the position.

What you'll do:

- Conduct park patrols and clearly communicate and enforce the compliance of applicable Conservation Area rules and regulations with park patrons.
- Deal with potentially upset customers. Defuse and calm problems including directing visitors to leave and/or potentially evicting them from the park.
- Contribute to positive guest experiences by providing friendly, professional and knowledgeable service to visitors. Respond to complaints in an effective and courteous manner.
- Performs parking and vehicle control duties as required, adhering to all safety protocols.
- Supports the clean and safe operations of Falls Reserve CA and facilities for visitors.
- Undertake general cleaning functions including garbage collection, cleaning of washrooms, building spaces etc.
- Conduct basic grounds maintenance and campsite clean-up as required. Use various grounds and landscaping tools and equipment; undertake safety inspections of equipment prior to use.
- Handle camping and day use admissions, merchandise sales, payments and transactions using point-of-sale processes.
- Provide general clerical support and duties as required.
- Identify and report potentially hazardous site conditions. Ensure that staff and visitors do not encounter unsafe areas, materials, or equipment.
- Participate in regular safety meetings including tailgate meetings, hazard identification and emergency planning.
- Undertake other duties as assigned to support Maitland Conservation activities.

What you need to succeed:**Education (degree/diploma/certifications)**

- Working towards post-secondary education in policing or security related discipline
- Valid Ontario Class G2 driver's license
- Standard First Aid and CPR
- A clean criminal reference and vulnerable sector check

Competencies (Knowledge/Skill/Ability)

- Self-motivated and able to work independently with minimal supervision
- Strong health and safety aptitude
- Ability to communicate effectively with good judgment and courtesy
- Strong people skills and experience working with the public
- Ability to manage conflicts and use de-escalation skills to resolve conflict situations
- Ability to maintain and keep accurate records and notes
- An understanding of Conservation Areas Regulations – Ontario Regulation 688/21
- Adaptable knowledge of the Trespass to Property Act – R.S.O. 1990. Chapter T.21
- Basic computer proficiency in MS Office suite as well as our online booking software and use of point-of-sale (POS) processes
- Required to lift or carry objects that could weigh up to 20 kg (45 lbs.)

Working Circumstances:

- Must be available to work all required shifts, including weekends, evenings, nights and holidays. Working hours will vary.
- Outdoor work with the possibility of some adverse conditions (i.e. rain, insects, rough terrain) will also be required.

Wage Rate: \$19.79 – \$22.56 per hour

Benefits: Eligibility to enroll in the OMERS pension plan.

How to Apply: Apply by email with a cover letter and resume to Jason Moir, FRCA Park Superintendent at jmoir@frca.on.ca . Please submit email applications in Microsoft Word or .pdf format and indicate “FRCA Seasonal Patrol Job” in the subject line.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

Maitland Conservation is an equal opportunity employer. Personal information provided is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act.

Accommodation will be provided in all parts of the hiring process as required under the Accessibility for Ontarians with Disabilities Act (AODA), Integrated Accessibility Standards Regulation. Applicants are asked to make their needs known in advance. Please note that this position requires work in natural areas with rough terrain. Some sections of the property are not accessible to visitors with mobility impairment.