
Membership Meeting #4-2025

April 16, 2025

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Evan Hickey, Sharen Zinn, Megan Gibson, Matt Duncan, Anita Van Hittersum, Ed Podniewicz, Vanessa Kelly

Members Absent: Andrew Fournier

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Donna Clarkson, Source Water Protection Specialist
Jayne Thompson, Communications, GIS, IT Coordinator
Erica Magee, Executive Assistant

Others Present: Cory Bilyea, Reporter, Midwestern News

1. Call to Order

Chair, Ed McGugan welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Maitland Source Protection Meeting

4. Approval of the Minutes of MSPA Meeting #4-2024 held on September 18, 2024.

Motion MSPA #1-25

Moved by: Megan Gibson

Seconded by: Alvin McLellan

THAT the minutes from the MSPA Meeting #4-2024 held on September 18, 2024 be approved as presented.

(carried)

5. New Business

- a) Program Update: Report #1-2025

Report #1-2025 was presented to the members for their information. No motion was made.

- b) Annual Progress Report: Report #2-2025

Report #2-2025 was presented to the members and the following motion was made:

Motion MSPA #2-25

Moved by: Alison Lobb

Seconded by: Matt Duncan

THAT the Maitland Valley Source Protection Authority approve the attached Annual Progress Report for submission to the Ministry of Environment, Conservation and Parks (MECP).
(carried)

6. Consent Agenda

The following items were circulated to the members for their information.

- a) Joint Management Committee Minutes January 15, 2025
- b) Joint Management Committee Draft Minutes January 31, 2025
- c) Press Release: Auditor General re: Non-Municipal Drinking Water

The following was motion was made:

Motion MSPA #3-25

Moved by: Megan Gibson

Seconded by: Alvin McLellan

THAT the items listed above that were circulated to the members for their information be approved.
(carried)

7. Adjournment

The MSPA meeting was adjourned and the members moved back into the MVCA members meeting on the following motion:

Motion FA #4-25

Moved by: Alvin McLellan

Seconded by: Anita van Hittersum

THAT the MAPA meeting be adjourned at 7:15pm and the members move back into the regular MVCA members meeting.
(carried)

8. Call to Order: MVCA Meeting #4-2025

Chair, Ed McGugan called the MVCA members meeting to order at 7:16pm.

9. Approval of Minutes: Membership Meeting #3-2025 held on March 19, 2025

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #3-2025 held on March 19, 2025 were presented to the members.

Motion FA #42-25

Moved by: Ed Podniewicz

Seconded by: Alvin McLellan

THAT the minutes from the General Membership Meeting #3-2025 held on March 19, 2025, be approved.

(carried)

10. Business Out of the Minutes:

- a) Direction on Amendment to Purchasing Policy: Report #25-2025

Report #25-2025 was presented to the members and the following motion was made:

Motion FA #43-25

Moved by: Megan Gibson

Seconded by: Alvin McLellan

THAT the members direct Staff to purchase and propose purchases for the Authority that are from local, Ontario and Canadian suppliers when possible;

AND FURTHER THAT all existing purchasing policies be adhered to including careful, systematic evaluation of product, service level and proposals.

(carried)

11. Business Requiring Direction and or Decision:

- a) Information & Education Sessions: Report #26-2025

Report #26-25 was presented to the members and the following motion was made:

Motion FA #44-25

Moved by: Matt Duncan

Seconded by: Alison Lobb

THAT the members start with some training on Director and Officer Liability Insurance;

AS WELL AS some training on Cyber security from a Governance standpoint;

AND FURTHER THAT media training also be developed.

(carried)

b) Government Relations Strategy 2025: Report #27-2025

Report #27-2025 was presented to the members and the following motion was made:

Motion FA #45-25

Moved by: Alison Lobb

Seconded by: Vanessa Kelly

THAT the MVCA Chair setup a meeting with Minister Thompson to try and learn more about the government's priorities for the next four years.

AND THAT MVCA staff prepare a newsletter and presentation that outlines the services and programs that are included in the existing agreement and use that as the basis for discussions.

AND FURTHER THAT, presentations be made to our member municipalities. Half in 2025 and the other half in the first part of 2026 which could also include some of the major projects being undertaken by MVCA in 2025.

AND THAT the newsletter will be sent out in June and presentations be made in July, August and September.

(carried)

c) Administrative Regulations Updates: Report #28-2025

Report #28-2025 was presented to the members and the following motion was made:

Motion FA #46-25

Moved by: Megan Gibson

Seconded by: Ed Podniewicz

That MVCA's Administrative Regulations be amended as outlined in Report #28-2025.

(carried)

d) Audit Services 2026-2028: Report #29-2025

Report #29-2025 was presented to the members and the following motion was made:

Motion FA #47-25

Moved by: Alison Lobb

Seconded by: Alvin McLellan

THAT MVCA ask Seebach and Company to provide a quote for the years 2026-2028.

(carried)

e) Request from Huron Waves Music Festival: Report #30-2025

Report #30-2025 was presented to the members for their information and direction.

Motion FA #48-25

Moved by: Ed Podniewicz

Seconded by: Alison Lobb

THAT Report #30-2025 be accepted and filed.

(carried)

12. Consent Agenda:

The following items were circulated to the members for their information and the following motion was made:

- a) Revenue/Expenditure Report for March: Report #31-2025
- b) Correspondence for Information:
 - i) Letter from the Township of Howick
 - ii) Letter from the County of Perth

Motion FA #49-25

Moved by: Matt Ducan

Seconded by: Alison Lobb

THAT report #31-2025 along with its recommended motion as well as the correspondence be circulated to the members for their information and approval.

(carried)

13. Chair and Members Report

Ed McGugan attended the Conservation Ontario Annual meeting on April 14, 2025.
Nigel Bellchamber facilitated a discussion session with council on priorities for 2025.
Dave Bartman, Vice Chair of the Toronto Region Conservation Authority was elected as Chair and Ed McGugan was acclaimed as the Second Vice Chair.

14. Closed Session: Personal Matter

Motion FA #50-25

Moved by: Alison Lobb

Seconded by: Megan Gibson

THAT the members move into a closed session to discuss a personal matter.

(carried)

Motion FA #51-25

Moved by: Ed Podniewicz

Seconded by: Megan Gibson

THAT the members move out of the closed session and adjourn the members meeting.

(carried)

15. **Adjournment** - Next Meeting Date, Wednesday, May 21, 2025, at 7:00pm at the Administration Centre in Wroxeter.

Motion FA #52-25

Moved by: Alison Lobb

Seconded by: Evan Hickey

THAT the Members Meeting be adjourned.

(carried)

Ed McGugan

Ed McGugan
Chair

Phil Beard

Phil Beard
General Manager / Secretary-Treasurer