

Membership Meeting #5-2025

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #4-2025 held on April 16, 2025.

Motion FA #52-25

Moved by: Alvin McLellan

Seconded by: Alison Lobb

THAT the minutes from the General Membership Meeting #4-2025 held on April 16, 2025, be approved.

(carried)

4. Delegation: Fred Shatz: Re: Solar Power System-Falls Reserve Conservation Area

Fred Shatz provided information on the solar panels that he has installed at his seasonal campsite at Falls Reserve Conservation Area park. Mr Shatz explained that he was given approval in 2024 to install the solar panels. Mr. Shatz stated that he is a licenced electrician and that the panels have been installed according to the electrical code and that they are safe. Mr. Shatz encouraged MVCA to promote and encourage the use of green energy and reduced carbon footprint at the Falls Reserve.

Motion FA #53-25

Moved by: Matt Duncan

Seconded by: Alison Lobb

THAT a report on the solar system that Mr. Shatz has installed be brought back to the members at the June 18th meeting for discussion and direction;

AND THAT a copy of the report be sent to Fred Shatz as well.

(carried)

5. Business Out of the Minutes:

- a) Audit Services for 2026-2028: Report #32-2025

Report #32-2025 was presented and the following motion was made:

Motion FA #54-24

Moved by: Anita van Hittersum

Seconded by: Ed Podniewicz

That the quote for audit services for the years 2026-2028 submitted by Seebach and Company dated May 9, 2025, be approved.

(carried)

6. Business Requiring Direction and or Decision:

- a) Direction on Services and Programs-2026-2029: Report #33-2025

Report #33-2025 was presented to the members and the following motion was made:

Motion FA #55-25

Moved by: Evan Hickey

Seconded by: Alvin McLellan

That the proposed amendments to the MOU and services and programs be approved as outlined in Report #33-2025.

(carried)

- b) Proposed Amendments to Hearing Policy: Report #34-2025

Report #34-2025 was presented and the following motion was made:

Motion FA #56-25

Moved by: Anita van Hittersum

Seconded by: Alvin McLellan

THAT Section 10 of *Maitland Valley Conservation Authority Policies for the Administration of Section 28 of the Conservation Authorities Act and Ontario Regulation 41/24* be amended as outlined in Report #34-2025.

(carried)

- c) Proposed Amendments to Records Retention Policy: Report #35-2025

Report #35-25 was presented and the following motion was made:

Motion FA #57-25

Moved by: Alison Lobb

Seconded by: Vanessa Kelly

THAT MVCA 's Records Retention Policy be amended to incorporate the revisions as

discussed in Report 35-2025 and detailed in the attached track-changes copy.

AND THAT "Current" be revised to: Current means, for the purposes of records retention schedule, a record relating to a dialogue or situation that is ongoing but that is not expected to be of archival value once the dialogue or situation is concluded.

AND THAT a copy of the report be brought back to the June meeting with more clarification the records retention period for Members personal information.

d) Approval of Proposed Agreement with the Municipality of North Perth: Re Listowel Flood Control Structures: Report #36-2025

Report #36-25 was presented and the following motion was made:

Motion FA #58-25

Moved by: Alison Lobb

Seconded by: Megan Gibson

THAT the Authority authorizes the signing of the Listowel Conduit WECl cost share agreement with the Municipality of North Perth.

(carried)

e) Flood Plain Mapping RFPs Lucknow & Wingham: Report #37-2025

Report #37-25 was presented and the following motion was made:

Motion FA #59-25

Moved by: Evan Hickey

Seconded by: Anita van Hittersum

THAT the Members award the Lucknow Floodplain Mapping Update project to Tatham Engineering Ltd. for the amount of \$77,990 and authorize entering into an agreement as outlined in the proposal dated May 23, 2025.

(carried)

f) Request to Purchase Conservation Area: Report #38-2025

Report #38-25 was presented and the following motion was made:

Motion FA #60-25

Moved by: Alison Lobb

Seconded by: Evan Hickey

That MVCA advise the person who has written the inquiry that the MVCA is not interested in selling the Mud Lake Conservation Area.

(carried)

g) MCF Funding for MVCA Projects in 2025: Report #39-2025

Report #39-25 was presented and the following motion was made:

Motion FA #61-25

Moved by: Anita van Hittersum

Seconded by: Megan Gibson

That a letter of thanks be sent to the MCF Board as well as the JHETF Board.
(carried)

7. Consent Agenda:

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for April: Report #40-2025
- b) Agreements Signed: Report #41-2025
- c) Local Conservation Leader Breaks New Ground: Wingham Advance Times

Motion FA #62-25

Moved by: Alvin Lobb

Seconded by: Evan Hickey

THAT Reports #40-25 and #41-25 with the respective motions as outlined in the Consent Agenda be approved.
(carried)

8. Chair and Members Report:

Alvin McLellan had some questions regarding the article that was published on trees that had been cut down and a cabin that was being built at the Turnberry Conservation Area. Staff advised that an individual had cut down trees and started to construct a cabin on conservation authority property. The OPP has charged the individual and staff have removed the structure and downed trees from the property.

Alison Lobb noted that she had attended County Council where a letter from the Town of Orangeville was presented regarding Bill 5. Staff advised that Conservation Ontario has submitted a response to Bill 5 on behalf of all conservation authorities.

Ed McGugan noted that he had attended a meeting with Matthew Rae, MPP on May 9, 2025. The purpose of the meeting was to provide Mr. Rae with information on MVCA's timelines for reviewing development proposals, the flood plain mapping projects that we have assisted municipalities with, and to provide an overview of Healthy Lake Huron, a Provincial/Conservation Authority Partnership. The Chair also asked whether the Province is planning any additional changes to conservation authorities. Mr. Rae advised that he was not aware of any upcoming changes to conservation authorities.

9. Closed session

Motion FA #63-25

Moved by: Alison Lobb

THAT the members move into a closed session.
(carried)

Seconded by: Anita van Hittersum

Motion FA #64-25

Moved by: Matt Duncan

THAT the members move back into open session.
(carried)

Seconded by: Alison Lobb

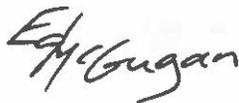
- 10. Adjournment:** – Next Meeting Date, Wednesday, June 18, 2025, at 7:00pm at the Administration Centre in Wroxeter.

Motion FA #65-25

Moved by: Anita van Hittersum

THAT the Members Meeting be adjourned at 9:05pm.
(carried)

Seconded by: Evan Hickey



Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer