

Membership Meeting #6-2025

June 18, 2025

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Sharen Zinn, Megan Gibson, Andrew Fournier, Matt Duncan, Anita Van Hittersum, Evan Hickey

Members Absent: Ed Podniewicz, Vanessa Kelly

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Services Coordinator
Jason Moir, FRCA Parks Supervisor
Patrick Huber-Kidby, Supervisor of Planning & Regulations
Shannon Miller, Restoration Supervisor
Erica Magee, Executive Assistant

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #5-2025 held on May 21, 2025.

Motion FA #66-25

Moved by: Megan Gibson

Seconded by: Alvin McLellan

THAT the minutes from the General Membership Meeting #5-2025 held on May 21, 2025, be approved.
(carried)

4. Business out of the Minutes:

- a) Solar System Installation Falls Reserve Conservation Area: Report #42-2025

Report #42-2025 was presented and the following motion was made:

Motion FA #67-25

Moved by: Anita Van Hittersum

Seconded by: Megan Gibson

THAT MVCA Members agree with the restrictions currently in place regarding solar systems at FRCA.
AND THAT the decision of the Members be communicated to Mr. Shatz.

(carried)

- b) Additional Amendments to Records Retention Policy Report #43-2025

Report #43-2025 was presented and the following motion was made:

Motion FA #68-25

Moved by: Alison Lobb

Seconded by: Evan Hickey

THAT MVCA's Records Retention Policy be amended to incorporate the additional revisions outlined in Report 43-2025 and detailed in the attached track-changes copy of the Records Retention Policy.

(carried)

5. Presentations:

- a) 2025 Work Plan Highlights: Jayne Thompson, Communications/IT/GIS Coordinator
b) Resilient Agricultural Landscape Program Funding: Shannon Millar, Restoration Supervisor

6. Business Requiring Direction and or Decision:

- a) 2025 Work Plan and Budget Update: Report #44a&b-2025

Report #44-2025 was presented to the members and the following motion was made:

Motion FA #69-25

Moved by: Megan Gibson

Seconded by: Sharen Zinn

THAT the budget update outlined in Report #44b-2025 be accepted as presented.

(carried)

- b) Insurance Coverage on Infrastructure Constructed by Other Groups on Conservation Authority Land: Report #45-2025

Report #45-2025 was presented and the following motion was made:

Motion FA #70-25

Moved by: Sharen Zinn

Seconded by: Evan Hickey

THAT MVCA insure the replacement value on infrastructure that is donated by other groups that is not essential for MVCA operations and that is approved by MVCA;
AND THAT MVCA provide consistency in insuring donations of infrastructure that is constructed by others on Authority lands;
AND THAT moving forward, any infrastructure being donated or placed on MVCA property would have insurance coverage in place as determined by the Members.
(carried)

Motion FA #71-25

Seconded by: Alison Lobb

Seconded by: Sharen Zinn

THAT donations installed on MVCA lands and property be insured for replacement value.
(carried)

Motion FA #72-25

Moved by: Matt Duncan

Seconded by: Alvin McLellan

THAT once a building or asset is determined to be surplus to the Authority's needs, the asset is insured for salvage value only.
(carried)

Motion FA #73-25

Moved by: Anita Van Hittersum

Seconded by: Evan Hickey

THAT assets deemed as low risk of loss not be insured.
(carried)

c) Wawanosh Campground Tour: Report #46-2025

Report #46-25 was presented and the following motion was made:

Motion FA #74-25

Moved by: Evan Hickey

Seconded by: Alison Lobb

THAT the Members tour the Wawanosh Campground on Wednesday, August 27th from 6pm to 8pm to have an overview of the operations and to see the park layout and infrastructure prior to the report being presented.
(carried)

7. Consent Agenda:

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for May: Report #47-2025
- b) Agreements Signed: Report #48-2025
- c) Bill 5 Conservation Ontario Comments attached
- d) Carbon Footprint Initiative Meeting Summary: Report #49-2025

Motion FA #75-25

Moved by: Megan Gibson

Seconded by: Alvin McLellan

THAT Reports #47-25 through #49-25 along with the respective motions as outlined in the Consent Agenda be approved.

(carried)

8. Chair and Members Report:

Chair, McGugan mention that he and Phil will be attending the SVCA's 75th anniversary on July 29, 2025. He also noted that he had attended the MCF Donor Luncheon on June 10th in Brussels.

9. Closed session

Motion FA #76-25

Moved by: Anita Van Hittersum

Seconded by: Sharen Zinn

THAT the members move into a closed session.

(carried)

Motion FA #77-25

Moved by: Matt Duncan

Seconded by: Megan Gibson

THAT the members move back into open session.

(carried)

10. **Adjournment:** – Next Meeting Date, Wednesday, September 17, 2025, at 7:00pm at the Administration Centre in Wroxeter.

Motion FA #78-25

Moved by: Alison Lobb

Seconded by: Sharen Zinn

THAT the Members Meeting be adjourned at 9:10pm.

(carried)



Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer