

Notice of Meeting
Meeting of the Membership #9-2025

Date: November 19, 2025
Time: 7:00 p.m. – 9:00 p.m.
Location: Admin. Centre, 1093 Marietta Street, Wroxeter

Agenda

1. Call to Order
2. Declaration of Pecuniary Interest
3. Approval of the Minutes for Meeting #8-2025 held on October 15, 2025
4. Continuation of Hearing #1-2025-Section 28 Conservation Authorities Act: Mr. Payne
5. Business Out of the Minutes:
 - a) Wawanosh Campground: Report #59-2025:
 - b) Gorrie Conservation Area: Report #65-2025
 - c) Review of Comments on Proposed Fee Changes: Report #66-2025
6. Business Requiring Direction and or Decision:
 - a) 2026 Authority Funded Projects: Report #67-2025
 - b) Outdoor Pavilion-Wawanosh Valley Conservation Area: Report #68-2025
7. Chair and Members Reports
8. Consent Agenda:
 - a) Revenue/Expenditure Reports for October: Report #69-2025
 - b) Agreements Signed: Report #70-2025
9. Closed Session: Personnel Matter
10. Adjournment – Next Meeting Date, Wednesday, November 26, 2025, at 7:00pm at the Administration Centre in Wroxeter.

Membership Meeting #8-2025

October 15, 2025

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Megan Gibson, Andrew Fournier, Matt Duncan, Anita Van Hittersum, Evan Hickey, Ed Podniewicz, Vanessa Kelly, Sharen Zinn, Vanessa Kelly

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Services Coordinator
Patrick Huber-Kidby, Planning and Regulations Supervisor
Jason Moir, FRCA Parks Superintendent
Sarah Gunnewiek, Water Resources Engineer
Jeff Winzenried, Flood Forecasting Supervisor
Michelle Quipp, Executive Assistant

Others Present: Cory Bileya, Midwestern News Media
Irving Payne, Hearing Applicant
Brad Bowden, KB Shoring Inc.
Kris Bedard, KB Shoring Inc.
Annalies Hamers, Gorrie Conservation Area Delegate
Sonya Graham, Gorrie Conservation Area Delegate
Sherri Govier, Wananosh Campground Delegate
Cheryl Govier, Wananosh Campground Delegate
Sherry Snell, Wananosh Campground Delegate
Pam Stewart, Wananosh Campground Delegate

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

Motion FA #97-25

Moved by: Megan Gibson **Seconded by: Alison Lobb**

THAT the minutes from the General Membership Meeting #7-2025 held on September 17, 2025, be approved.

(carried)

4. Hearing #1-2025-Section 28 Conservation Authorities Act: Mr. Payne

Motion FA #98-25

Moved by: Alvin McLellan **Seconded by: Evan Hickey**

THAT the meeting will start sitting as a hearing board.

(carried)

A staff report by Patrick Huber-Kidby was presented to the members. Kriss and Irving Pyane presented material to the members.

Motion FA #99-25

Moved by: Evan Hickey **Seconded by: Vanessa Kelly**

THAT the meeting is moved into a closed session at 8:03pm.

(carried)

Motion FA #100-25

Moved by: Megan Gibson **Seconded by: Evan Hickey**

THAT the meeting be moved into an open session at 8:24 pm.

(carried)

Motion FA #101-25

Moved by: Evan Hickey **Seconded by: Sharen Zinn**

To defer to obtain additional information.

(carried)

Motion FA #102-25

Moved by: Alvin McLellan **Seconded by: Alison Lobb**

THAT the meeting will adjourn sitting as a hearing board 8:28pm.

(carried)

5. Delegations

- a) Gorrie Conservation Area – 8:30

A presentation by Annalies Hamers and Sonya Graham was presented to the members. The Delegation would like to see the Township of Howick assume responsibility for the Gorrie Conservation Area.

b) Wawanosh Campground

A presentation by Sherri Govier and Sherry Snell was presented to the members. The Wawanosh seasonal campers would like the campground to remain open.

Requests from both delegations to be discussed at the November 19, 2025 meeting.

6. Business out of the Minutes

a) Wawanosh Campground

Motion FA #103-25

Moved by: Ed Podniewicz Seconded by: Sharen Zinn

To defer until the next members meeting.

(carried)

7. Business Requiring Direction and or a Decision:

a) 2026-2028 Priorities and Budget Forecast: Report #60-2025

Report #60a-2025 was presented and the following motion was made:

Motion FA #104-25

Moved by: Alvin McLellan Seconded by: Matt Duncan

THAT the priorities identified for 2026-2028 as outlined in Report #60a-2025 be approved for planning purposes and used to guide the development of the 2026 work plan.

(carried)

Report #60b-2025 was presented and the following motion was made:

Motion FA #105-25

Moved by: Evan Hickey Seconded by: Matt Duncan

THAT the 2026-2028 financial forecast be accepted with the addition of a proposed cost apportionment increase of \$154,481 for 2028 for planning purposes;
AND THAT the 2026 draft budget includes a proposed cost apportionment increase of \$175,000; AND
FURTHER THAT the amount of the approved cost apportionment allocated for projects be increased by \$10,000 per year over the next three years.

(carried)

b) Review of Fees Policy: Report #61-2025

Report #61-2025 was presented and the following motion was made:

Motion FA #106-25

Moved by: Megan Gibson **Seconded by: Alvin McLellan**

THAT the Fees Policy be approved for 2026.

(carried)

c) Review of Proposed Fee Changes for 2026: Report #62-2025

Report #62-2025 was presented and the following motion was made:

Motion FA #107-25

Moved by: Ed Podniewicz **Seconded by: Alison Lobb**

THAT the proposed fee changes be posted for review and comment and that comments be reviewed at the November 19, 2025 meeting.

(carried)

8. Presentation on Flood Forecasting System: Jeff Winzenried & Sarah Gunnewiek

A presentation by Jeff Winzenried and Sarah Gunnewiek was made to the members about the flood forecasting system and MVCA's responsibilities.

Motion FA #108-25

Moved by: Evan Hickey **Seconded by: Megan Gibson**

THAT the presentation is accepted as presented.

(carried)

9. Chair and Member Reports

No Chair or Member reports.

10. Consent Agenda

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for September: Report #63-2025
- b) Agreements Signed: Report #64-2025

Motion FA #109-25

Moved by: Alvin McLellan

Seconded by: Alison Lobb

THAT Report #63-2025 to Report #64-2025 along with the respective motions as outlined in those reports be approved.

(carried)

11. Adjournment

Next Meeting Date, Wednesday, November 19, 2025, at 7:00pm at the Administration Centre in Wroxeter.

Motion FA #110-25

Moved by: Megan Gibson

Seconded by: Vanessa Kelly

THAT the Members Meeting be adjourned at 9:50pm.

(carried)

Ed McGugan
Chair

Phil Beard
General Manager / Secretary-Treasurer

Members Report #59 -2025 as amended

TO: Members, MVCA
FROM: Stewart Lockie, Conservation Areas Coordinator
Jason Moir, Superintendent, Wawanosh Park Conservation Area
DATE: November 5th, 2025
SUBJECT: Wawanosh Park CA, Options for Ceasing Campground Operations.

Purpose:

To provide staff response on the WPCA Seasonal campers volunteer team delegation requests on October 15th, 2025.

To provide options and timelines for Members consideration on closing Wawanosh Park Conservation Area (WPCA) to camping.

Background:

On September 17th, 2025, staff presented report #53-2025 to the Members as a review on the campground operations at WPCA.

This review identified several concerns for continued campground operations which in staff opinion, should not continue.

The Members approved the following motion:

Motion FA #90-25

THAT the members request a staff report with options and timelines to move forward with Wawanosh Campground.

(carried)

On Sept 24th 2025, Ed McGugan (MVCA Chair) and Jason Moir (Park Superintendent) met with Sherry Snell (WPCA Camper/Volunteer Contact Person) to inform WPCA campers of the results from the campground operations review and the consideration to review options and timelines to close WPCA.

It was stated that WPCA Seasonal Campers have done a great job in assisting with the operations of WPCA since 2002. However, due to the increasing risk of flooding and risk to staff and campers trying to evacuate people and trailers from the flood waters, staff recommended that the members review the continuation of allowing camping in the flood

plain. It was also noted by staff that the area north of Glen Hills road is zoned Natural Environment. Campgrounds are not permitted in a Natural Environment zone.

On October 15th, 2025, representatives of the WPCA seasonal camper volunteers attended the Membership meeting to advocate for the continuation of seasonal camping at Wawanosh Park. They also submitted several letters of support, which were included in the meeting correspondence for Members' review.

As previously mentioned, the Seasonal campers have been instrumental in keeping the Wawanosh Campground open since 2002 and have done an excellent job by assisting in the operations to date. The many offers of additional assistance wherever needed and examples of the great memories and stories shared, show how committed the campers are at Wawanosh Park and how special the campground is to them.

While many operational aspects were addressed, it is the location of the campground in the floodplain which provides the most concern in terms of continued camping operations. Suggestions were made to have campers sign a waiver of liability, and that evacuations of the campground could continue when needed. Unfortunately, due to the known risk of flooding in this area and the responsibilities the Authority has to provide safe operations, these hazards and the liability of the authority cannot be removed.

If the Wawanosh Campground was closed for camping, the park would still be available for day-use activities to be enjoyed by the community including past seasonal campers. The authority could still maintain this aspect so fishing, hiking, kayaking and use of the pavilion would remain which was identified as an important aspect at WPCA.

Staff have outlined the members options below as requested at the September 17th Meeting.

Options and Timelines:

1. Cease campground operations effective end of season 2025 (October 13th, 2025).

This option takes into consideration that effective at the end of the camping season, (October 13th, 2025) the WPCA seasonal camping agreements become null and void, at which time each camper must vacate the site including all camp units/RV and all personal belongings and appurtenances.

MVCA supplies and equipment are also taken offsite after this timeframe due to the risk of flooding that occurs during the camping off season.

If the Members choose to close the WPCA for camping effective end of the 2025 season the following timelines would be suggested:

- Notify the Township of North Huron of the campground closure and to discuss the implications of such changes in relation to the deed.
- Notification would be sent to the seasonal campers and listed on the MVCA website indicating the pending closure, rationale, and process.
- Provide for public and Township of North Huron commenting period for 30 days after notification of the closure.
- Provide any additional comments at the following Membership Meeting for final discussion.
- Plan for removal of surplus infrastructure and begin restoration of campsites in 2026 to provide for a public day-use facility.

-An option could be provided to WPCA seasonals to camp as seasonal campers at the Falls Reserve Conservation Area on an un-serviced site. These sites would need to be identified based on interest and would resort back to transient sites once the previous WPCA camper vacates the site. A rate would need to be determined as there are currently no seasonal un-serviced sites at FRCA.

2. Continuing camping operations into 2026 or beyond.

Due to the risk and liability of continued camping operations at WPCA outlined in report #53-2025, it is still in the opinion of staff that the authority should not continue to operate the campground for another season. Staff are not confident that the campground could be evacuated safely and in a timely manner should a flood event occur. MVCA is responsible for the safety of people camping at Wawanosh.

Conclusion:

WPCA has run successfully as a campground for many years thanks to the volunteers and their commitments since 2002, however the risk to life and property need to be weighed against the continuation of campground operations. MVCA is responsible for keeping the public safe when they are using our conservation areas.

Recommendation:

To be determined.

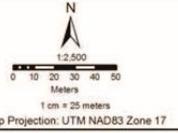


**Wawanosh Park
Conservation Area**

**Lower Maitland Sub Basin
Part North Part Lot 30, Con 6
Geographic Township of
East Wawanosh,
Township of North Huron,
County of Huron**

Legend

- Regulatory Floodplain 2015
- Approximate Campsite Boundary



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Conservation Areas\WPCA
Date: January 25, 2016
Produced By: Erica C. Ogden



Members Report #65 -2025

TO: Members, MVCA
FROM: Stewart Lockie, Conservation Areas Coordinator
DATE: November 10th, 2025
SUBJECT: Gorrie CA, Request for Consideration of Disposition

Purpose:

To obtain Membership direction on the request for disposition of Gorrie CA to the Township of Howick.

Background:

At the October 15th, 2025, Membership meeting, representatives from the community of Howick expressed their desire to have the Township of Howick (Township) assume responsibility for the Gorrie Conservation Area.

While the delegation didn't specifically mention the transfer of property to the Township, a letter received on October 16th (attached at the end of this report) clarified that the request was to have the ownership transferred from the original dam site, west to the bridge. This area includes maintained parkland and sections that have undergone naturalization and reduced grass cutting services since the dam's decommissioning in 2021. The naturalization plan that was partially completed this fall and proposed area is provided in Appendix "A".

This same request was previously discussed at the Township of Howick's council meeting on September 30th with direction for the information to be provided to the MVCA Members for discussion and an on-site meeting between the Township and MVCA be arranged.

An on-site meeting was arranged on October 14th with the Township CEO/Clerk, Reeve and Deputy Reeve along the MVCA GM/ST, Chair, and CA Coordinator to discuss the request and any options moving forward.

During this meeting, the naturalization efforts on the south side of the property were discussed including the amount of financial and staffing resources the Authority has contributed to the site. At the meeting, the Township expressed interest in continuing discussions regarding a written agreement to maintain the north side of the park, with MVCA maintaining the south side, similar to the agreement that was in place in 2024.

After the delegation on October 22nd, the MVCA Chair provided correspondence to the Township CEO/Clerk to inform the Authority had received the delegation and request for a change of ownership.

It was explained that that MVCA is willing to re-enter into an agreement with the Township if they are interested in maintaining the north-side parkland in the future. This would align with the guidelines outlined in the Conservation Areas strategy for passive day-use areas. Disposition of the property would require several considerations and currently, there has been no interest to sell the property.

Conservation Area Disposition Guidelines and Considerations:

Staff review dispositions on a case-by-case scenario and are brought to the Membership for review and decision.

The Conservation Areas strategy approved in 2024, indicates dispositions are considered if the following apply:

- Property no longer meets the goals and objectives of the Authority.
- Property is determined to be surplus to the Authority's needs.
- Disposition of properties obtained with Section 39 provincial funding will require approval from the Minister following the Conservation Authorities Act regulations.

In the case of Gorrie C.A, the entire 27.51 hectares is located within the regulated floodplain and still meets the Authorities' goals and objectives of contributing to the expansion and protection of natural areas, water and related resources. Current management and development at the property have focused on protecting this area from flooding and erosion, naturalizing and maintaining open space for compatible recreational activities.

Properties deemed "surplus" by the Authority take into consideration if it is no longer economically feasible for continued ownership. This can be based on existing infrastructure (building) costs and if the infrastructure is no longer of use to the Authority. At Gorrie C.A, the major infrastructure meeting these criteria was recently decommissioned by the Authority (Dam infrastructure and surplus mill building).

Properties are also reviewed for any historical purchasing terms and conditions including if Section 39 funding was provided. The disposition of Gorrie CA would require Minister notification which would require the following criteria to be met:

- Public consultation prior to disposition,
- A new survey would be required of the property. A consent application (severance) would also be required to transfer only a portion of the property as requested by the community delegation.

- The Authority would need to ensure there would be protection of significant features including habitat of endangered species and naturalization efforts completed with other sources of funding.

Conclusion:

The request for transferring ownership of Gorrie CA to the Township requires the Authority to first deem it surplus to the Authority's needs. Following the disposition guidelines outlined, staff have assessed this property based upon the criteria outlined above and do not think that this property meet the requirements for disposition.

Renewing an agreement with the Township to maintain the north side of the park (including the trail system developed by the Township) has been discussed as an alternative however, the delegation has indicated that was not their intent. If the Authority and Township agree this is the preferred option moving forward, a longer-term maintenance agreement should be considered to avoid yearly negotiations.

The Authority has developed a naturalization plan for the north side as shown in Appendix A, which can be completed if a maintenance agreement cannot be reached or is terminated. This plan was developed in 2025 following the Conservation Areas Strategy which focuses on naturalization and environmental protection when planning for passive recreational areas.

Recommendation:

To be determined.

From: [William Graham](#)
To: [Caitlin Gillis](#); [Phil Beard](#); [Stewart Lockie](#)
Subject: Re: Gorrie Park Proposal
Date: October 16, 2025 11:58:05 AM

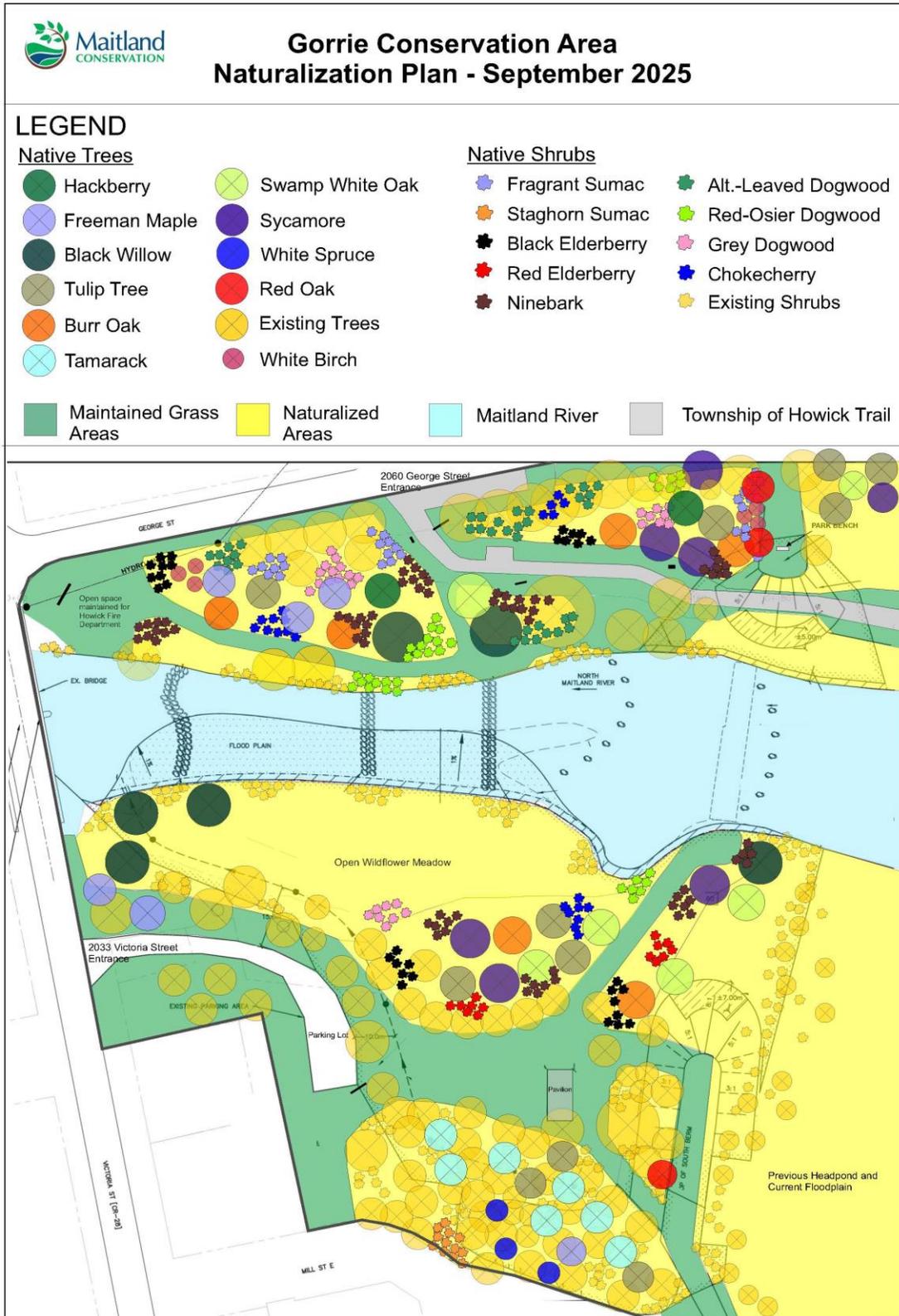
CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST.

Sorry for the omission on my recent email that did not include who it was from,
Sonya Graham & Anna Hamers

Sent from my iPad

> On Oct 16, 2025, at 9:17 AM, [REDACTED] wrote:
>
> Good Morning
>
> Thank you for allowing us time to present our request to the MVCA.
> However we feel there is a bit of misconception in the request.
> We are not looking for compromises or an agreement between MVCA and Howick Township for grass cutting. I
am assuming the spokes person last evening was the Board chair(as he didn't indicate) was focus on the grass
cutting and naturalization however our objective is ownership
> We are requesting that Howick Township is transferred the ownership of the property from the old dam site to the
bridge. The same arrangement as the Wroxeter and Fordwich sites.
> The signatures we acquired on the several pages attached to our original letter in which you received are for this
purpose.
> After attending the September council meeting our impression was council was on board with this concept.
> Further discussions need to be held to determine if ownership is a possibility
>
> Sent from my iPad

Appendix A



Members Report #66-2025

To: Members
From: Phil Beard, General Manager-Secretary-Treasurer;
Jason Moir, FRCA/WPCA Superintendent;
Stewart Lockie, Conservation Areas Coordinator
Date: November 11th, 2025
Subject: Review of comments received on proposed 2025 Fee Schedule

Purpose:

To review comments on the proposed amendments to MVCA's Fees Schedule.
To provide direction on the proposed amendments to MVCA's Fees Schedule for 2026.

Background:

The following motion was approved at the October 15th meeting.

Motion FA #107-25

THAT the proposed fee changes be posted for review and comment and that comments be reviewed at the November 19, 2025 meeting.
(carried)

Proposed fee changes were posted on Maitland Conservation's website with a request to submit any comments by November 10th for consideration at the November 19th, 2025, Members meeting. Staff response on these comments received are indicated below:

Comments:

1. FRCA storage fee increase for seasonal campers.
 - The \$475.00 storage fee has not been changed from the approved rate in 2024.
 - This Fee is reviewed annually based on services and comparison of other CA's and similar campgrounds – Upper Thames CA has had the same \$475.00 storage fee in place since 2023.
 - The FRCA provides the option to store Rv and items on-site as a convenience for campers. This option does limit the ability for staff to perform adequate site clean up and facilitate ease of maintenance of hazard trees or other grounds maintenance at the campsite or adjacent areas during the campground closed season.
 - Included with the storage fee, campers are provided vehicle access to the campground during the closed season using a gate access card.

- Staff monitor the stored trailers during the off season and will notify campers if any concerns arise.
 - Note: Off-season RV storage is under review for future continuation due to the limitations of site maintenance mentioned, suggestions provided by our insurance company- Marsh Canada, and issues of trailer maintenance not being performed.
2. FRCA Family and Friends pass.
- This pass system was removed in 2022 as it no longer worked effectively with our new automatic gated entry system.
 - A fair system was applied to all visitors that entered the Conservation Area, whereas the additional vehicle and day-use entry fee is applied.
 - In the review of other comparable CA's fees and services, this pass option is not offered.
3. FRCA Additional Vehicle pass for seasonal campers
- All campsite permits include one vehicle access in the camping permit fee.
 - A second vehicle requires an additional permit/pass. The fee for seasonal campers has been proposed at \$150.00 to allow access for the full camping season.
 - These fees have been compared to other CA's and increased from \$140 to \$150 to match other competitors with similar services.
4. Posting of fee changes and opportunities for comment.
- All MVCA Fee changes are posted on the MVCA website in the Fall for commenting as indicated in the MVCA fee policy.
 - As mentioned in the received comments, an update in the "whats new" section could be posted on the MVCA website to provide easier access to the fee changes.
 - FRCA Seasonal campers are informed of these fee updates annually once approved.

If any comments are received between the date of this report and the meeting, they will be presented at the December 17th meeting for consideration.

Recommendation:

THAT the 2026 Fee Schedule be approved as presented.

From: [Alaina Lennox](#)
To: [jason.moir](#); [Stewart Lockie](#)
Cc: [Phil Beard](#)
Subject: FW: Comments on proposed fees for 2026
Date: November 3, 2025 2:19:27 PM

From: [REDACTED]
Sent: November 3, 2025 2:14 PM
To: Alaina Lennox <maitland@mvca.on.ca>
Subject: Comments on proposed fees for 2026

CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST.

Hello

I am a seasonal camper at FRCA, and have the following comments on the proposed 2026 fees.

Winter Storage \$425

-This fee is excessive. I would have commented last year but had no idea where to find the proposed fees. We have received no added value for the increased storage fees. There is nothing required from the Conservation Authority or park staff for us to store our trailers at the park. They do not monitor the trailers and we leave them at our own risk and liability.

We have no other comments other than a suggestion to send this information out to seasonal campers yearly, asking for input. I had asked Superintendent Moir where to find this information and he said he assumed it was on the website.

Alternatively, perhaps a link to the proposed fee schedule could be posted in an easy to find place in the website for all to find. It is cumbersome to find if you don't know where to look.

Also, the link on your website to send emails appears not to be working. I had sent an email back in late September/early October using the link in your website and it was never received.

Please acknowledge receipt of this email.
Thank you
Lee Maguire

From: [Alaina Lennox](#)
To: [jason.moir](#); [Stewart Lockie](#)
Cc: [Phil Beard](#)
Subject: FW: 2026 proposed frxa fees
Date: November 10, 2025 9:32:58 AM

From: [REDACTED]
Sent: November 8, 2025 5:16 PM
To: Alaina Lennox <maitland@mvca.on.ca>
Subject: 2026 proposed frxa fees

CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST.

We are seasonal campers for over 20 years at Falls reserve.

We were not aware of be able to reach out in fall for fee concerns.

Feel the increase for winter storage increase excessive.

Nothing has changed to justify the large increase.

We are responsible to pay our insurance with high liability . Which leaves no responsibility on Falls reserve park. Staff.

We have seen improvements to the park thru the years.

One area that should be addressed is a children's playground area to attract more families. We use to have a pass system for family and friends that has been revoked.plus increases to out additional costs to a 2nd pass vehicle.

Sincerely Dan and Jennifer Brundritt.

Members Report #67-2025

To: Members
From: Phil Beard, General Manager/Secretary-Treasurer;
Jeff Winzenreid, Flood Forecast Supervisor;
Stewart Lockie, Conservation Areas Coordinator;
Jayne Thompson, Communications & GIS-IT Coordinator
Erin Gouthro, Watershed Ecologist
Date: November 12, 2025
Subject: Proposed Authority Funded Projects: 2026 Draft Budget

Purpose:

To obtain direction from the Members on the projects to be included in the 2026 draft authority funded projects budget.

Background:

Authority funded projects are generally funded through the cost apportionment, special benefiting cost apportionments, accumulated surpluses, and the Maitland Conservation Foundation.

Some of these projects are funded through dedicated accumulated surpluses such as:

1. Motor Pool - vehicle and equipment purchases
2. Forestry - tree planting projects on MVCA lands.
3. Working Capital - conservation area projects, flood and/or erosion – safety equipment, studies, repairs, renovations to the administration centre, computer software/hardware.

This report outlines the projects proposed in each service area and how they may be funded based upon the information that is available. The report also includes several projects that are still under development.

Flood/Erosion Safety	Outline & Proposed Funding Sources	2026 Cost
Flood Forecasting Monitoring Network Maintenance & Development	<p>Annual allocation to support one or more of the following priorities within the flood forecasting monitoring network:</p> <ul style="list-style-type: none"> • Renewal or replacement of aging/obsolete sensors and equipment • Targeted upgrades that improve long-term reliability and asset resilience • Investments that streamline operations and reduce ongoing maintenance needs (e.g., improved weatherproofing, low-mow groundcover, upgraded enclosures) • Response to unforeseen equipment failures or damage <p>Funding source: Project Cost Apportionment</p>	\$10,000
Flood Forecasting Watershed Hydrology Model	<p>Investment to build a comprehensive hydrology model for the watershed. This project will be procured through a competitive tender to secure an engineering consultant to develop, calibrate, and integrate a full HEC-HMS model into MVCA’s flood forecasting operations. A physically-based model will significantly improve forecasting accuracy, improve confidence in warning decisions, and support scenario testing. A watershed-wide model will also generate data products and modeling outputs that benefit other MVCA departments.</p> <p>Funding source: Project Cost Apportionment</p>	\$140,000
Total		\$150,000

Aquatic Health Assessment Project	<p>Project to understand the health including the ecosystem integrity of Maitland's 3,760 km of streams. This project provides needed baseline data to understand the main characteristics of these systems to guide future program development and stewardship by understanding the root stressors and triaging action based on Maitland's vision and mission to ensure stated project outcomes are realistic and in alignment with ecological conditions present in the watershed and improve health outcomes for these systems. Cost to cover field work for 2026 to conduct electrofishing across the watershed to understand both species, size and relative abundance. Monies to also help to undertake data analysis of the 2025 and 2026 field data in support of the aquatic health program . Cost to cover field work for 2026 to conduct electrofishing across the watershed to understand both species, size and relative abundance. Monies to also help to undertake data analysis of the 2025 and 2026 field data in support of the aquatic health program</p> <p>Funding: MCF; working capital accumulated surplus</p>	\$55,240
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Corporate Services	Outline and Proposed Funding Source	Cost
Administrative Centre Repairs	Replace wooden siding along south-west wall above windows. Repair will prevent water from entering building : Funding working capital surplus	\$6,000
Administrative Centre Naturalization	Plant native wildflowers and shrubs in a section of grass not suitable for cutting using a naturalization plan developed in 2025. Project will include septic tank risers and repairs to wooden retaining wall. Funding from working capital surplus	\$10,000
Computer Hardware and Software	Property Database - on-going updates to functionality (consultant support)	\$ 2,000
Computer Hardware and Software	Replacement of equipment and software updates as scheduled, updates to HP printer	\$ 11,000

Computer Hardware and Software	Servers and network equipment - replacement of server drives and switch replacement	\$ 3,000
Computer Hardware and Software	Specialized desktop software – graphics and video programs, Adobe Acrobat, video conferencing, Microsoft 365 backup support including email, purchase of used digital scanner	\$21,000
75 th Anniversary Event	Anniversary event and display materials for community activities	\$12,500
IPM	Support for Conservation Authorities display at 2026 IPM	\$5,000
Total		\$70,500

Conservation Areas	Outline and Proposed Funding Source	Cost
Conservation Areas Signage	Replace property identification signs at Sharpes Creek and Ethel Conservation Areas Funding source: Working capital surplus	1,600
Gorrie Conservation Area	Remove hazard tree and finish installation of barrier posts at entrance to the Conservation Area. Funding source: Working Capital surplus	\$600
Forest Management Activities	-Continue with Invasive species control at Conservation Areas. Includes Buckthorn and Phragmites control at Lake Wawanosh, Naftel's, Pollard Ament, Howick Forest and Source, and Wawanosh Valley Conservation Area. Funding source: Forestry Management Accumulated Surplus	\$5,000
	-Renew three managed forest plans to continue enrollment in the program. Funding Source: Forestry Management Accumulated Surplus	\$3,500
	-Increase diversity and improve forest health by planting several native deciduous large-stock trees on MVCA forested lands. Sites will be selected where management has occurred to control invasive species or plantation thinning has taken place. Funding source: Forestry Management Accumulated Surplus	\$2,500
MVCA Carbon Sequestration Tree Planting	Costs to plant seedlings to sequester carbon. Funding raised from Directors and MVCA carbon sequestration fee on mileage rates. Funding Source: MVCA through Motor Pool Accumulated Surplus	\$ 700
Total		\$13,900

Capital Projects: Falls Reserve Conservation Area and Wawanosh Campground

Note: Funding source for all FRCA projects to come from FRCA accumulated surplus

Project	Description/Source of Funding	Cost
Back-Up Power Generator	Install of back-up power generator to service both park gatehouse and maintenance building operations in the event of a power outage. FRCA Accumulated Surplus Reserves.	\$25,000
Accessible Trail	Development of an accessible trail at day use area to connect parking lot, washroom, river viewing, pavilion and campsite. FRCA Accumulated Surplus Reserves.	\$25,000
Campsite Development and Improvements	Staff to perform work to develop individual campsites in the previous group camp area. This will promote family camping and provide additional RV sites. FRCA Accumulated Surplus Reserves. Servicing campsites with electrical service connections. Funding Source: FRCA Accumulated Surplus Reserves.	\$15,000
Building Upgrades and Improvements	Staff to perform building upgrades: <ul style="list-style-type: none"> - Finish interior pine trim of gatehouse - Install PVC wall panels on Maple washroom interior walls - Repair 2 outbuilding sheds and install roll up doors FRCA Accumulated Surplus Reserves.	\$10,000
Total		\$75,000

2026 Projects: Funding Sources Summary Table	Total Cost	Project Cost Apportionment	Working Capital	Forestry Acc. Surplus	Motor Pool Surplus	MCF JHETF Other	Falls & Wawanosh
Flood-Erosion Safety	\$150,000	\$140,000	\$10,000				
Corporate	\$70,500		\$70,500				
Conservation Areas	\$13,900		\$2,200	\$11,000	\$700		
Watershed Health	\$55,240		\$30,240			\$25,000	
Falls -Wawanosh Campgrounds	\$75,000						\$75,000
Totals	\$364,640	\$140,000	\$112,940	\$11,000	\$700	\$25,000	\$75,000

Summary:

The projects identified for 2026 are part of MVCA’s three-year work plan that was approved at the October 15, 2026, meeting. The amount of funding required from Working Capital Accumulated Surplus for Watershed Health and Conservation Area Projects will be reduced once the Maitland Conservation Foundation has completed their fundraising campaign for 2025.

Recommendation:

THAT the authority funded projects outlined in Report #67-2025 be included in the 2026 draft budget and work plan.



To: Chair and Members MVCA
From: Nigel Bellchamber, Chair MCF Fundraising Committee
Date: November 10, 2025
Subject: Some good news!

Greetings.

We have been informed that a donor is in the process of making a gift to the Maitland Conservation Foundation to be used for the construction of the outdoor pavilion planned for the Wawanosh Nature Centre.

Previous contributions have raised some \$40,000 for this project and I am pleased to inform you that this contribution will be in the amount of approximately \$100,000.

We anticipate that this gift will be received very soon, and this will allow for construction to proceed in 2026 as we have now met the target set previously for this facility.

Besides making this gift to be used specifically to build this facility, the donor has stipulated one other condition. It is that the building be named in such a way that Phil Beard's more than four decades of dedicated service to the MVCA be recognized by naming it after him in some fashion. As you might expect Phil was initially reluctant to be so honoured, but he has relented and give the donor his guarantee that he would not oppose such naming.

Since the project would be built and named by the MVCA, technically we need MVCA's Board to approve moving forward with construction and naming, and thus I am writing to seek formal approval in principle from the Board for both, details of which we can jointly work out in the months ahead.

And just in case you were wondering, the donor is fully aware of Provincial initiatives around the future of Conservation Authorities in Ontario and has expressed his belief that moving ahead now is just as important as before, and perhaps more so.

Thank you in anticipation of the Board's support.

A handwritten signature in black ink that reads "Nigel Bellchamber".

Vice Chair

Cc Chair Jordan Nairn and members Maitland Conservation Foundation.

Member's Report #69/25

To: Member's, Maitland Valley Conservation Authority
From: Danielle Livingston, Administrative and Financial Services Coordinator
Date: November 6, 2025

Subject: Corporate Services - Accounts Paid and Received for:
October 2025

Recommendation

That the financial report be accepted as presented for the month of October 2025 ; **and that** accounts outlined in the appendix to this report be approved.

Financial Summary Report Ending	October 2025
Revenue Invoiced	
Accounts Paid	

Financial Status at Month Ending	October 2025
Bank Loans Outstanding	\$0.00
Bank Balance at Month End	\$2,094,965.26
Total	\$2,094,965.26

Maitland Valley Conservation Authority
Accounts Receivable as of October 31, 2025

Operating Budget Revenue

Corporate

Corporate Services sale office support/rent office equipment	\$ 758.45
Drinking Water Source Protection rent/overhead	\$ 240.00
bank interest	\$ 4,977.36
Huron Clean Water Project administration	\$ 487.66
	\$ 6,463.47

Source Water Protection ABCA funding	\$ 2,409.83
	\$ 2,409.83

Communications sales and donations	\$ 106.00
	\$ 106.00

Total Corporate Services \$ 8,979.30

Flood Safety

Planning/Regulations planning application fees	\$ 12,325.00
property advisory fees	\$ 360.00
solicitor inquires	\$ 480.00
CWMS/watercourse regulations	\$ 1,010.00
regulation applications	\$ 3,115.00
	\$ 17,290.00

Total Flood Safety Services \$ 17,290.00

Watershed Stewardship

Forestry seedling planting plan fee	\$ 140.00
large stock user fees	\$ 6,066.90
seedling user fees	\$ 3,010.00
	\$ 9,216.90

Total Watershed Stewardship Services \$ 9,216.90

Conservation Areas

FRCA camping and park admission	\$ 29,172.71
sales/concession booth	\$ 2,550.98
	\$ 31,723.69

MDO property revenue	\$ 1,475.00
	\$ 1,475.00

Motor Pool revenue	\$ 6,187.67
	\$ 6,187.67

\$ 6,187.67

Total Conservation Areas Operations \$ 39,386.36

Total Operating Budget Revenue \$ 74,872.56

Projects Budget Revenue

Watershed Stewardship

Huron County Clean Water funding

\$ 35,821.62

\$ 35,821.62

Total Watershed Stewardship Services \$ 35,821.62

Conservation Areas

Vehicle Replacement sales

\$ 5,837.09

\$ 5,837.09

Total Conservation Areas \$ 5,837.09

Total Project Budget Revenue \$ 41,658.71

Total Operating and Project Revenues \$ 116,531.27

**Maitland Valley Conservation Authority
Expense Reports
As of October 31, 2025**

Date	Num	Name	Amount
10-01-2025	25635	Bell Mobility Inc. 500181172	-995.88
10-06-2025	EFTOct25	Sun Life Financial	-8,066.98
10-10-2025	25636	Townsend Tire	-2,236.07
10-10-2025	25637	P.E.Inglis Holdings Inc.	-276.85
10-10-2025	25638	Hortico Inc.	-22,143.71
10-10-2025	25639	Art Burns	-8,162.00
10-10-2025	01510	Avenir Energy Ltd.	-628.19
10-10-2025	01511	ContinuIT Corp.	-5,408.06
10-10-2025	01512	F.S. Partners	-149.12
10-10-2025	01513	Foxton Fuels Limited	-28.71
10-10-2025	01514	Jayne Thompson	-42.08
10-10-2025	01515	Marisa Roefs	-350.87
10-10-2025	01516	Mathew Shetler	-100.01
10-10-2025	01517	MicroAge BASICS	-452.26
10-10-2025	01518	Mid Western Newspapers	-367.25
10-10-2025	01519	North Huron Publishing Company Inc.	-904.00
10-10-2025	01520	Waste Management of Canada Corporation	-1,816.62
10-10-2025	01521	Watson's Home Hardware	-1,449.96
10-10-2025	01522	Xerox Canada Ltd.	-138.52
10-10-2025	25640	CIBC Visa Centre	-5,629.20
10-10-2025	25641	Wightman Telecom Ltd.	-1,090.91
10-14-2025	01523	Erin Gouthro	-675.76
10-14-2025	01524	Karlene Zurbrigg	-64.27
10-16-2025		Payroll	-56,785.35
10-24-2025	25642	Steven Walper	-3,235.00
10-24-2025	25643	Janet Westerhout	-656.00
10-24-2025	25644	Jason and Debbie Zondervan	-4,068.00
10-24-2025	25645	Melissa Boven	-5,000.00
10-24-2025	25646	ADS Industries Inc.	-6,780.00
10-24-2025	25647	Goderich Toyota	-124.42
10-24-2025	25648	Francis Hogan	-1,250.00
10-24-2025	25649	Cheryl Errington	-1,619.75
10-24-2025	25650	Lloyd Pfeffer	-655.40
10-24-2025	25651	Nathan Bowman	-609.13
10-24-2025	25652	Bachert's Xcavating Ltd.	-1,695.00
10-24-2025	25653	TMHC Inc.	-7,051.20
10-24-2025	25654	Louis Grubb	-56.50
10-24-2025	25655	Jerry McCann Holdings	-3,750.00
10-24-2025	25656	JJZ Developments Inc.	-2,377.10
10-24-2025	01525	Ausable Bayfield Conservation Authority	-14,647.25

10-24-2025	01526	Brandt Security	-22.60
10-24-2025	01527	Crump Enterprises Ltd.	-28,080.50
10-24-2025	01528	Donegan's Haulage (2010) Limited	-566.33
10-24-2025	01529	Donnelly and Murphy - Lawyers	-1,641.89
10-24-2025	01530	Gridx Permeable Paving Solutions	-8,739.29
10-24-2025	01531	Mars-Bluewater Recycling Association	-388.72
10-24-2025	01532	Schmidt's Power Equipment	-11.24
10-24-2025	01533	Westario Power Inc.	-32.04
10-24-2025	01534	Windmill Truck Caps	-4,766.34
10-24-2025	01535	Xerox Canada Ltd.	-138.52
10-24-2025	01536	Yellow Pages	-39.24
10-31-2025		Payroll	-58,249.72
10-31-2025	25657	Receiver General	-52,864.15
10-31-2025	EFTOct2021	Minister of Finance	-3,514.32
10-31-2025	EFTOct2021	OMERS	-37,350.54
10-31-2025	EFTOct2021	Workplace Safety & Insurance Board	-5,517.62
		Total	<u>-373,460.44</u>

Members Report #70-2025

To: Members, MVCA
From: Stewart Lockie, Conservation Areas Coordinator;
Jeff Winzereid, Flood Safety Supervisor
Date: November 12th, 2025
Subject: Agreements Signed

Purpose:

To outline recent agreements signed with other agencies for Authority projects, funding and services.

1. Turnberry Floodplain Conservation Area – 2026 to 2027 Lease Agreement Renewal

The Township of North Huron has leased a portion of the Turnberry Floodplain Conservation Area to provide and maintain a soccer field and recreational area for use by the community since the early 80s. A two-year renewal agreement was supported and signed by the Township of North Huron in October and was signed by the MVCA Chair and General Manager/Secretary-Treasurer.

2. Goderich Bluffs WECI Cost-share Agreement - Town of Goderich

The Goderich Bluffs stabilization project, built in 1993, protects Goderich Beach and nearby infrastructure and homes. Although it contains no replaceable infrastructure, it is recognized as a provincial erosion control structure under the WECI program. Annual inspections and maintenance will be coordinated with the Town of Goderich under this cost-sharing agreement, which was developed by MVCA and reviewed by Town staff for Council approval.

Recommendation:

THAT Report 70-2025 be approved as outlined.