

Membership Meeting #11-2025

December 17, 2025

Members Present: Ed McGugan, Alvin McLellan, Megan Gibson, Matt Duncan, Anita Van Hittersum, Evan Hickey, Ed Podniewicz, Vanessa Kelly, Andrew Fournier, Alison Lobb

Members Absent: Sharen Zinn

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Services Coordinator
Amber Leis, Communications Assistant
Michelle Quipp, Executive Assistant

Others Present: Cory Bileya, Midwestern News Media

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

Motion FA #128-25

Moved by: Alvin McLellan

Seconded by: Anita Van Hittersum

THAT the minutes from the Membership Meeting #10-2025 held on November 26, 2025, be approved.
(carried)

4. Business out of the Minutes

- a) Retirement Postponement-General Manager: Report #71- 2025

Report #71-2025 was presented and the following motions was made:

Motion FA #129-25

Moved by: Evan Hickey

Seconded by: Vanessa Kelly

THAT Report #71-2025 is accepted.

(carried)

- b) MVCA Draft Comments Re: ERO -Proposed Consolidation of Conservation Authorities:
Report #72-2025

Report #72-2025 was presented and the following motion was made:

Motion FA #130-25

Moved by: Anita Van Hittersum

Seconded by: Matt Duncan

THAT the ERO draft response, included in Report #72-2025, is accepted as written.

(carried)

5. Business Requiring Direction and or a Decision:

- a) Draft 2026 Work Plan Priorities and Budget: Report #73-2025

Report #73-2025 was presented and the following motion was made:

Motion FA #131-25

Moved by: Ed Podniewicz

Seconded by: Megan Gibson

THAT the 2026 draft budget, work plan and levy be approved for review and comment by MVCA's member municipalities;

AND THAT the final work plan and budget be brought back to the Members at the March meeting for final review and approval;

AND FURTHER THAT the municipal information package be developed and circulated to member municipalities in January based upon the direction provided by the Members. he authority funded projects outlined in Report #67-2025 be included in the 2026 draft budget and work plan.

(carried)

- b) Personnel Committee Recommendations: Report #74-2025

Report #74-2025 was presented and the following motion was made:

Motion FA #132-25

Moved by: Alvin McLellan

Seconded by: Andrew Fournier

THAT the recommendations outlined in Report #74-2025 be incorporated into the 2026 Personnel

Policy.
(carried)

c) 75th Anniversary Proposal: Report #75-2025

Report #75-2025 was presented and the following motion was made:

Motion FA #133-25

Moved by: Alison Lobb

Seconded by: Vanessa Kelly

THAT the members support the recommendations as presented in Report #75-2025.
(carried)

d) 2026 Annual Meeting-Draft Agenda and location: Report #76-2025

Report #76-2025 was presented and the following motion was made:

Motion FA #134-25

Moved by: Anita Van Hittersum

Seconded by: Alison Lobb

THAT Annual Meeting be held in on February 18, 2026 at 2:00 p.m.;
AND THAT the draft agenda outlined in Report #76-2025 be approved.
(carried)

e) First Call - Declarations for Chair and Vice Chairs: Report #77-2025

Report #77-2025 was presented to the members for their consideration.

f) MCF Request: Interim Executive Director: Report #78-2025

Motion FA #135-25

Moved by: Alvin McLellan

Seconded by: Matt Duncan

THAT the General Manager Secretary Treasurer continue to serve as Interim Executive Director to the MCF Board in 2026;
(carried)

6. Chair and Member Reports

Mat Duncan and Vanessa Kelly attended the MECP Engagement Session in Collingwood and shared their concerns about the proposed consolidation.

Ed McGugan attended a Conservation Ontario meeting in Ottawa and shared his experiences with the members. He thanked the staff of MVCA.

7. Consent Agenda

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for October: Report #79-2025
- b) Agreements Signed: Report #80-2025
- c) Office Hours over Christmas & New Year's: Report #81-2025

Motion FA #136-25

Moved by: Anita Van Hittersum

Seconded by: Alvin McLellan

THAT Report #79-2025 to Report #81-2025 along with the respective motions as outlined in those reports be approved.

(carried)

8. Closed Session: Personnel Matter-Performance Review General Manager Secretary Treasurer

This was deferred until the next Members meeting.

9. Adjournment

Next Meeting Date, Wednesday, January 18, 2025, at 7:00pm at the Administration Centre in Wroxeter.

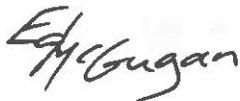
Motion FA #137-25

Moved by: Alvin Van Hittersum

Seconded by: Andrew Fournier

THAT the Members Meeting be adjourned at 8:48PM.

(carried)



Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer